

Mô tả công việc *Job Description*

Vị trí chức danh <i>Position/ Title</i>	Finance Supervisor
Bộ phận <i>Department</i>	Finance
Địa điểm làm việc <i>Office base</i>	Hanoi, 167 Minh Khai
Báo cáo tới <i>Report to</i>	Finance Manager
Tóm tắt công việc <i>Job summary</i>	<ul style="list-style-type: none"> - Assist Finance Manager in periodical/ad-hoc financial reporting and financial analysis; - Understand and control budget in assigned areas - Participate in finance related projects of the Company to contribute and lead implementation on finance related projects - Assist Finance Manager in developing, implementing and monitoring control framework focusing on Accounting & Finance include but not limited to the followings: <ul style="list-style-type: none"> o Prepare regular and ad-hoc report to Management and Regional function on control framework over financial reporting o Review current policies & procedures and developing new policies and procedures over internal control system focusing on Accounting & Finance to ensure consistency and compliance with regulations and Group internal policies o Facilitate accounting, finance and other related functions to implement new policies, procedures and internal control process o Conduct internal control testing on monthly/quarterly/yearly basis to ensure that internal control policies and procedures are effectively implemented
Yêu cầu kinh nghiệm, kỹ năng <i>Personal qualifications / competencies</i>	<ul style="list-style-type: none"> - At least 6 year experience working in a Big 4 - Interpretation and analysis skill, diligence and honest in communication - Ability to manage stress and work in professional environment, including resilience, accountability and commitment with deadlines - Creative and pro-active in thinking, communication and ability to deep dive into substance of transaction - Proficiency in English; experience with ERP system and mater in using Excel; Power Point

<p>Yêu cầu bằng cấp <i>Educational requirements</i></p>	<ul style="list-style-type: none"> - Bachelor's in accounting, Auditing or Finance - ACCA, CPA Australia, CIMA Certificate is an advantage - Effective communication and presentation skill in English and Vietnamese
<p>Mối quan hệ công việc Nội bộ và bên ngoài <i>Stakeholders & Relations Internal & External</i></p>	<ul style="list-style-type: none"> - Working within Finance team - Collaborate with Accounting and finance team of all entities in the Group and other functions including Marketing, Human Resources, Procurement, Warehouse, Production and Planning colleagues
<p>Nộp hồ sơ <i>Application sent to</i></p>	<p>Tuyendung@carlsberg.asia</p>